

# PROSPECTUS 2019-20



# R. B. MUNDADA

**COLLEGE OF ARTS, COMMERCE & SCIENCE** 

Affiliated to Savitribai Phule Pune University

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## **ABOUT US**

#### VISION

"To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings."

#### MISSION

To produce qualified and competent graduates to serve humanity by providing environment for holistic development through excellence in education and inculcating ethical values and sense of social and environmental responsibilities. The institution is committed to disseminate and preserve knowledge by stimulating intellectual growth through research and innovation.

#### **VALUES**

"True character has the delicate fragrance of a just blossomed flower, it emanates from within the person by the propulsion of his own self chosen ideals of life" Keeping this ideal in view, we at SBES, apart from academics, we firmly believes in building a culturally oriented character. This is done by giving personal and timely inputs regularly. "Coming together is a beginning, remaining together is progress and working together is success" this has been our motto all along.

#### SAIBALAJI GROUP OF INSTITUTES

International Institute of Management Studies (IIMS)

SaiBalaji International Institute of Management Sciences(SBIIMS)

International Institute of Management & Human Resource Development (IIMHRD(W))

R.B.Mundada College of Arts, Commerce & Science

SaiBalaji Public School

**Bumblebee Kids Pre School** 



With a vision of imparting value based education and creating future corporate leaders, we established SaiBalaji Education Society (SBES), in the year 2005. Since its inception the institution has challenged itself to achieve more than is expected. SBES has been setting benchmarks of unprecedented success without compromising on quality and value based education in commercial, professional vocational, industrial and technical streams. After 2005, SaiBalaji Education society started unfolding its wings and established SaiBalaji group of institutions which encompasses innovative, dynamic and vibrant campuses namely: International Institute of Management Studies(IIMS), International Institute of Management Human Resource Development(W) (IIMHRD(W) for women, SaiBalaji International Institute of Management Sciences(SBIIMS), SaiBalaji Public School, Bumblebee Kids Pre School. Taking forward the rich tradition of excellence, SBES has come up with a new college i.e. R.B.Mundada college of Arts, Commerce and Science.

In order to accomplish our vision and mission, we are prepared to take as much effort as possible for the betterment of academic scenario in India. We believe that education is an effective medium of social transformation. We get encouragement, looking at bright and successful careers of our thousands of students, which subsequently benefit the society. We feel proud that we are part of such an excellent institute, which is shaping modern India.

R.B.Mundada college of Arts, Commerce and Science endowed with progressive futuristic outlook aims continual growth in the quality of all academic activities with a sense of commitment to fully meet the expectations of the students, parents and society at large. Our college cares for the individual development of each and every student. We follow "mentor system" under which each class is put into the multi-pronged web of a teacher. We accord prime importance to the behavioral discipline, moral integrity and cognitive developments of our students. Our teachers strive to teach not only academic programmes but also life skills needed for students' self development with highly resourceful faculty.

I wish the best of fortune, peace and prosperity to all those who contribute to the noble task of spreading education and its manifest qualities, aims and objectives. In my capacity as Founder President, SaiBalaji Education Society, I welcome you and assure that we shall leave no stone unturned to promote your career interest. We are equipped to impart the best possible training and exposure to corporate environment globally.

Each individual would get equal opportunity. We know you have dreams to achieve and we want you to know that we are there with you always

Best wishes...!

**Prof. Manish R. Mundada** Founder President, SBES

## PRINCIPAL'S MESSAGE



#### Dear Students,

You are indeed blessed to find an opportunity to get education at one of the best college of Pune. The college has the privilege of having a healthy, harmonious ambience and rich values which have played pivotal role in shaping the future of innumerable students. In this era of cut throat competition, it is of paramount importance to be equipped with appropriate knowledge, habits, attitudes and values leading to holistic development. Co-curricular and extra-curricular activities organised by various clubs and societies facilitate the process of creative and critical thinking. They not only inculcate social and moral values, compassion for nature, pride for Indian culture and tradition and awareness for one's rights and duties but also make students good human beings and confident leaders. I intently believe that you would develop versatile personality during your stay in this temple of learning.

To be successful in life, have ambitions and define your goals clearly. Discipline and hard work is the key to success. Be regular in your classes and focus on your goals. Your concerted efforts with the able guidance of your teachers would definitely provide you a blissful and successful life.

I, on behalf of SBES family welcome all the students and wish you all the best for achieving greater success and scaling new heights in the coming session.

With blessing and warm wishes.

Dr. Dhananjay Bagul

Principal

R.B.Mundada college of Arts, Commerce and Science

## COURSES OFFERED

#### **FACULTY OF ARTS: BA**

The students joining the First Year B.A. Course shall offer six subjects as follows from the group given below:

The students can offer more than one subject from one group:

Subject in Group "A" is compulsory.

Subject chosen from Group (B) to (H) are at General level. (Not more than 5 subjects)

The students willing to offer the subject at special level (for S.Y. B.A. and T.Y.B.A.) Must offer the same subjects at General level for F.Y.B.A.

### F.Y.B.A. Subjects

Students of F.Y.B.A. must take 6 subjects as follows:

Paper-1 Compulsory English

Paper-2 Marathi OR Optional English

Paper-3 Economics

Paper-4 Political Science

Paper-5 History

Paper-6 Geography

The Students studying for the B.A. (Special) Degree shall study the following subjects during the second year:

### S.Y.B.A. Subjects

Group A- Compulsory English

Group B- (Student has to select any one subject level at special level from the following four Subjects)

Marathi-G2-S-1-S2English-G2-S1-S2

Economics-G2-S1-S2Political Sciences-G2-S1-S2

Group C- (Student must select any two subject at general level from the following six subjects. While selecting two subject he has to exclude that subject which he has chosen for special level.

Geography/ History Economics/Politics Marathi/English

### T.Y.B.A. Subjects

The students studying for the B.A. (Special) Degree shall study the following subjects during the third year.

Group A- Compulsory English

Group B- (Special paper continue as per S.Y.B.A. group)

Group C- (General paper continue as per S.Y.B.A. group)

# COURSES OFFERED)

### **FACULTY OF COMMERCE: B.Com.**

### Choice Based Credit System Course

## F.Y.B.Com.

Sr. No.	Compulsory Subject	No. of Credits	
SI. IVU.	Compaisory Subject	1st Semester	2nd Semester
01	Functional English	3	3
02	Financial Accounting	4	4
03	Business Economics (Micro)	3	3
04	Business Mathematics & Statistics 3 3  OR  Computer Concept and Application		3
05	Optional Group (Any one of the following)  a) Banking & Finance  b) Managerial Economics	3	3
06	Optional Group (Any one of the following)  a) Marketing & Salesmanship  b) Business Environment & Entrepreneurship	3	3
07	Modern Indian Languages (Any one of the following)  I. Additional English  II. Marathi	3	3

## S.Y.B.Com.

Sr No	Sr. No. Compulsory Subject		Credits
આ. NU.	Compaisory Cabject	3rd Semester	4th Semester
01	Business Communication	4	4
02	Corporate Accounting	3	3
03	Business Economics (Macro)	3	3
04	Business Management	3	3
05	Elements of Company Law	3	3
06	Special Subject-Paper I (Any one of the following)	4	4
	a) Business Administration		
	b) Banking & Finance		
	c) Cost & Works Accounting		
	d) Business Statistics		

# COURSES OFFERED)

### **FACULTY OF COMMERCE: B.Com.**

Choice Based Credit System Course

## T.Y.B.Com.

Sr No	Sr. No. Compulsory Subject		Credits
O1. 140.	compansory cables	5th Semester	6th Semester
01	Business Regulatory Framework (Mercantile Law)	3	3
02	Advance Accounting	3	3
03	Indian & Global Economics Development	3	3
	or		
	International Economics		
04	Auditing & Taxation	4	4
05	Special Subject-Paper II (Any one of the following)		
	a) Business Administration		
	b) Banking & Finance		
	c) Cost & Works Accounting		
	d) Business Statistics		
06	Special Subject-Paper III (Any one of the following)	4	4
	a) Business Administration		
	b) Banking & Finance		
	c) Cost & Works Accounting		
	d) Business Statistics		



#### F.Y.B.A.

Students with following Qualification:-

- Higher Secondary School Examination with a English as a passing subject or
- 3 Years Diploma after S.S.C of Board of Technical Education conducted by Government of Maharashtra or its equivalent
- 3 Years diploma in Pharmacy after H.S.C. of Board of Technical Education or its equivalent.

#### F.Y.B.Com.

- · Higher Secondary School Examination with a English as a passing subject or
- 3 Years Diploma after S.S.C. of Board of Technical Education or its equivalent or
- 3 Years diploma in Pharmacy after H.S.C. of Board of Technical Education or its equivalent.

#### **Necessary Documents for Admission**

- 10th Mark list Attested Xerox Copies 2Nos.
- 12th Mark list Attested Xerox Copies 2Nos.
- Original T.C./ L.C.
- If applicable- Caste Certificate & Income proof Attested Xerox Copies 2Nos.
   (Only for the student taking admission under category)
- If applicable- Gap Certificate Attested Xerox Copies 2Nos.
- If applicable –Eligibility Certificate from University
- If applicable Migration Certificate
- Aadhar Card Xerox Copy- 2Nos.
- Passport Size Photo 4Nos.

#### **FEE STRUCTURE**

Sr. No.	Course	At the time	Fee in Rs.
01	F.Y.B.Com	At the time of admission	15,000/-
		Before First Term Examination	10,000/-
		Total	25,000/-
02	F.Y.B.A	At the time of admission	15,000/-
		Before First Term Examination	10,000/-
		Total	25,000/-

<sup>\*</sup> Caution Money: 500 (Refundable)

## RULES & REGULATION

#### A. Rules for Admission-

- Students seeking admission to the college in the First Year of any program will have to apply to the college in prescribed form which is available in the college office as well as on website of the college.
- Students interested in the courses run by the college should apply as per the schedule noticed by the college.
   Applications received after the prescribed date will not be considered.
- Admission will be confirmed only after submission of required documents and fulfilling the eligibility forms.
   Student have to pay full amount of fees at the time of admission.
- Bonafide & Eligible students of this college have to apply for admission to the next class in the prescribed form available in the college office within 3 days from the declaration of the result of University examination.
- For Other University Student's admission:- Students from other university in the India seeking admission to the
  college will have to apply in the prescribed form. They have to apply eligibility certificate to the Regisrar,
  Savitribai Phule Pune University. The will have to submit the following original documents along with the
  application of Eligibility Certificate:- Migration Certificate, Passing Certificate, Gap Certificate (if have any gap),
  Transfer Certificate, Statement of marks of previous examination, Cast Certificate
- Student from any Savitribai Phule Pune University affiliated college applying for the admission to second year any
  course run by his college can be directly admitted if they have good academic record and depending upon
  available seats for the course.
- · Admitted students have to compulsorily fill up the Anti ragging undertaking form.

#### Cancellation of admission and refund of Fee:

Tuition Fee and Laboratory Fee: The candidate cancelling his/her confirmed admission will be entitled to receive the refund of fees after deducting the amounts as indicated below except otherwise as stated by the state Govt./University/Competent Authority.

Sr. No.	Situation	Amount to be deducted
01	From 1 <sup>st</sup> day to 10 <sup>th</sup> days from the date of admission	20% of the total fees
02	From 11 <sup>th</sup> day to 30 <sup>th</sup> days from the date of Securing admission	40% of the total fees
03	After 30 days	100% of the total fees

## RULES & REGULATION

#### Rules for Attendance:-

Every student is required to maintain a minimum of 75% attendance in each term in each subject, failing which the college authorities may not allow the student to appear at the final examination, as per University norms.

#### **Code of Conduct:-**

- 1.Students must carry valid Identity Card during the stay in the college campus.
- Students must not loiter in the College premises while the classes are going on.
- Students have to keep their Mobile switched off during the lectures/ practicals.
- Smoking, drinking alcohol and use of drugs is strictly prohibited in the premises of the college and hostel.
- Students if found indulging in anti-national activities contrary to the provision of the acts and law enforced by
- Government will be expelled from the college without any notice by the Principal of the College.
- No Student shall collect any money or contribution for picnic, trip, educational visit to some place, get together, study-notes, charity or any other activity without prior sanction from the Principal.
- Students are expected to take proper care of college property and help in keeping the premises clean. Damaging
  college property e.g. disfiguring walls, doors, fittings, or breaking furniture, misuse of A.C. etc., will be
  considered as a breach of discipline and the guilty will be duly punished
- · Students should not leave their books, valuables and other belongings in the classroom.
- Students joining the College are bound by the rules and regulation s of the College.
- Attendance for the Social and National events such as Independence Day, Republic Day and all other declared national celebration is mandatory.
- Students receiving Government or College Scholarships or any remission in fees, must note that the grant and connuance there of are subject to good behavior, regular attendance and satisfactory progress and good results at the College and Board Examinations.
- Students using unfair means at Examinations will not be readmitted to the College

#### **Anti-Ragging Rules:-**

Ragging is strictly prohibited and guilty students will face strict action including expulsion as per the directions of the Honorable Supreme Court in SLP No.24295 of 2006,16th May 2007 and in Civil Appeal No. 887 of 2009, dated 8th May,2009 and Govt. of Maharashtra Ordinance dated 15th May, 1999. Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, including rowdy, undisciplined activities which cause or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehensive fear in a fresher, or asking the students to do any act or perform something which such a student will not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

Ragging within or outside of any educational institution is prohibited Anti -Sexual Harassment Cell A Cell against Harassment and atrocities against women is functioning in the college in keeping with the Supreme Court guidelines.

# **EXAMINATION INFORMATION**

#### Instructions For Students -

- All the students are informed to use online application system for submitting examination form.
- After declaration of result, college notifies about filling online rechecking/revaluation forms.
- Passing percentage in all subject is 40%

#### **Rules of ATKT:**

- Students appearing for T.Y.B.Com should pass all papers of F.Y B.Com i.e backlog of first year examination is nott allowed while appearing for Third Year examination.
- However students failing in two theory courses and one practical examination at F.Y. B.Com can appear for S.Y. B.Com examination. c. Students failing in two theory courses and one practical examination at S.Y.B.Com can appear for T.Y.B.Com.
- Internal Examination will be conducted only once per semester / term.
- All the First Year level (F.Y.) examination will be conducted by the college itself as per the Savitribai Phule Pune University guidelines.

#### Students who do not fulfill this condition will not be permitted to appear for Examination.

- Students passing in all subjects at S.Y. level but failing in any subject at F.Y. level cannot be admitted to T.Y. level at of any faculties.
- EVS, Environmental Awareness course is compulsory for all S.Y.B.A. / S.Y. B.Com. students. Passing in EVS is mandatory to acquire a Degree Certificate. Grades are awarded for these subjects. Attending all EVS lectures and project submission is compulsory.

### **University Examination Pattern**

Class	Term End / Mid Term	University Exam	Total Marks	Aggregate Marks
F.Y.B.A.	30 Marks	70 Marks	100	600
S.Y.B.A.	30 Marks	70 Marks	100	600
T.Y.B.A.	30 Marks	70 Marks	100	600
F.Y.B.Com.	30 Marks	70 Marks	100	600
S.Y.B.Com.	30 Marks	70 Marks	100	600
T.Y.B.Com.	30 Marks	70 Marks	100	600

### INFRASTRUCTURE



SBES provides excellent infrastructure to facilitate the education process and enhance the learning ability of the students. It aims at developing intellectual capabilities and an understanding of the relationship between education and the real world. The new college building includes a Wi-Fi campus, modern air-conditioned office block, modern well equipped air conditioned classrooms. The college also has a dedicated seminar room to conduct various speaker sessions and other academic activities. Well Equipped Conference room, auditorium and IT. Lab connected with LAN. The entire campus including hostels are EI-FI enabled.

The college uses state-of-art technology in its teaching process making use of mike systems, overhead projectors, LCD projectors. Every faculty is assigned with a Laptop. Hygienic rest rooms are available on each floor. A separate ladies common room is there for girl students to relax.

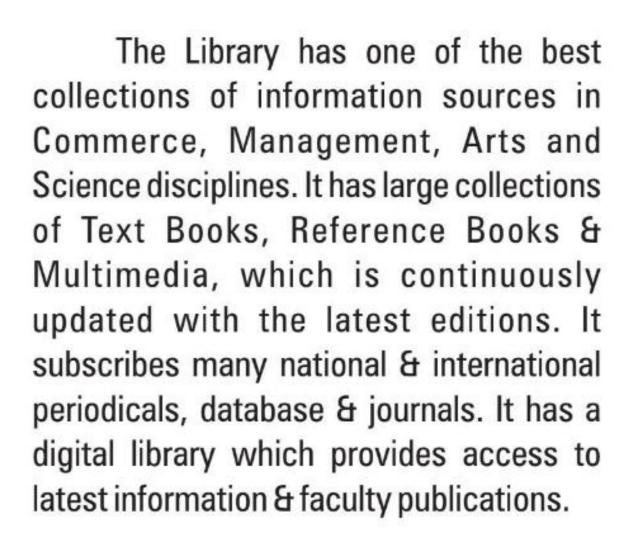






# INFRASTRUCTURE )











**LIBRARY** 

# INFRASTRUCTURE )





The well-equipped computer laboratories with 30 computers and Wi-Fi facility enhance the learning process and enable the proper conduct of University prescribed courses. Branded Personal Computers are installed in computer labs, all networked to facilitate teaching on small batches, with adequate faculty attention. All new computers in lab have dedicated leased line for internet connectivity and two network printers, which can be used by staff and students.







# (INFRASTRUCTURE)













# HOSTEL FACILITY



**OMEGA BOYS HOSTEL** 





LIFE EPUBLIC GIRLS HOSTEL

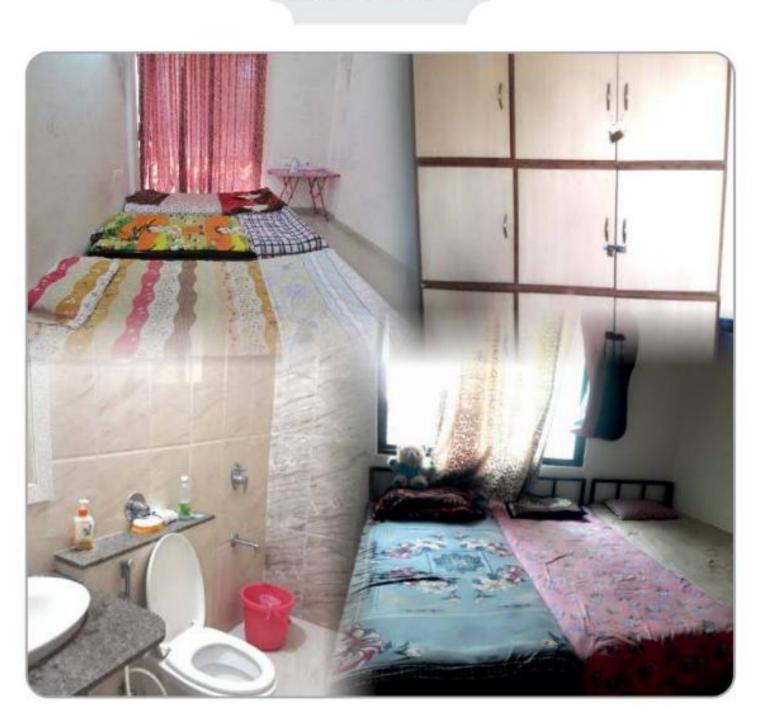


**DELTA GIRLS HOSTEL** 

Our campus is residential hence modern residential facilities are available for the students. There are 4 separate well-furnished and well designed hostels for girls & boys with all best facilities for the students. It is mandatory for boys & girls to stay in the hostel for First year, Local students or students who wish to stay with local guardian must seek necessary NOC from the Director-IIMS. Hostel accommodation is available on twin and triple sharing basis. Allotment of accommodation for the boys students is on first come first served basis.

Sr. No.	Facilities	Details
1	Occupancy	Twin / 3 Sharing
2	Electricity Back up	17 Hrs from 6 am-11 pm only (During this time only)
3	Hot Water	Yes
4	Wi-Fi	Yes
5	TV	In Common Room
6	Drinking Water	RO, Water Cooler
7	Bed	Yes
8	Cupboard	For Each Student
9	Study table & Chair	For Each Student
10	Washing Machine	Common per Hostel
11	Microwave	Common per hostel
12	Security	Yes, 24 X 7
13	House Keeping	Yes
14	Iron Press	Common per hostel

### **AMENITIES**



## OUR RECRUITERS































































































# OUR EVENTS































# OUR EVENTS)











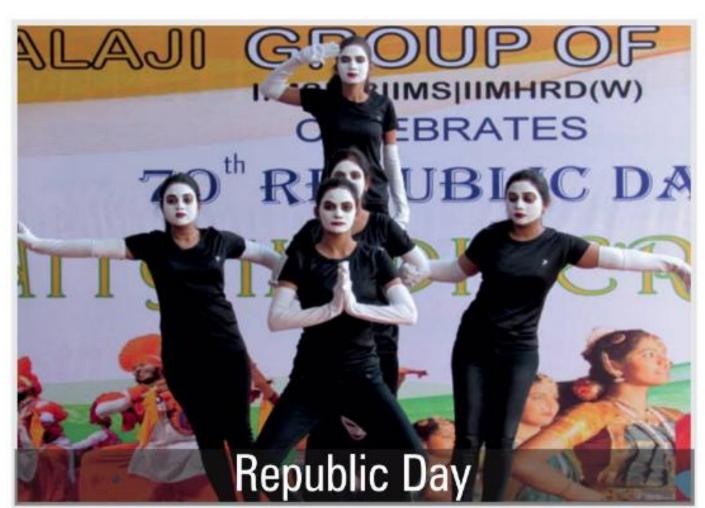




# (FESTIVALS AT SBES)

















## AWARDS & RECOGNITION



"Best Education Brands 2018" - The Economic Times



Leading Private 'B' School in Maharashtra for Placements
- Award by Brands Academy



Institute with Best placements - ABP News



Institute with Best placements - GIC



**Dewang Mehta National Education Award** 



Contribution Through Education in Women's Empowerment Award - Dewang Mehta National Education Award



Top Management Institute in Western Region
- Jagran Josh



Education Leadership Award - BBC Knowledge









### R.B. Mundada College of Arts, Commerce & Science

Affiliated to Savitribai Phule Pune University COLLEGE ID :- (PU/PN/ACS/492/2019) FY / SY / TY / BA, B.Com, B.Sc.

MEDIUM: English Marathi	Please attach your recent passport size photograph here	
Instructions For Filling The Application Form  1. To be filled by the applicant in his/her own handwriting  2. Incomplete form will not be accepted  3. Write name as per 12th mark sheet		
PERSONAL DETAILS  1. Name (in BLOCK Letters)		
Surname First Name Mid	ddle Name	
2. Name in Devnagri		
3. Course		
4. Male Female Married Unmarried		
7. Father's (Guardian's) Name		
O Mathaula Nama		
8. Mother's Name		
9. If Name is Changed		
7. Father's (Guardian's) Occupation		
Company Name Designation		
5. Date of Birth ( Day / Month / Year ) Blood Group		
6. Mother Tounge 6. Nationality 6. Religion		
6. State		
6. Aadhar Card No 6. PAN Card No		
6. Caste Category: Open/ SC/ ST/ NT/NT(B)/NT(C)/NT(D)/OBC/SBC/Other		

6. Do you Belong to Creamy Layer: Yes/ No			6. Other Languages Known				
8. Prese	8. Present Address						
			Pin Code				
8. Perm	anent Address						
			Pin Code				
8. Tel.		Phone 1 (Father)	Phone 2 (Mother)				
8. Emai	l:						
8. Last	College Attended Name	e & Address:					
9. Academic Details							
Sr.No.	Examination Passed	Board/ University	Name of School / College Month & Year of Passing % of Marks				
1	S.S.C.						
2	H.S.C.						
3	Any Other						

#### **DECLARATION:**

- I declare that the information provided in this form is true and complete.
- I authorize the authorities of R.B. Mundada College of Arts, Commerce & Science to obtain further information about me, from education and other institutions, to which I was attached.
- I acknowledge that, the authorities of R.B. Mundada College of Arts, Commerce & Science college reserves the right at any stage to verify or
  reverse any decision regarding admission or enrolment made on the basis of incorrect, incomplete & false information.
- I understand that my application will only be assessed when it is complete in all respect and includes all required documentation as stated in this application form.
- I am aware of the rules & regulations relating to my application and admission, and agree to pay all fees for which I am liable.
- I hereby submit, to disciplinary jurisdiction of the authorities of the college and shall observe and abide by the rules made by the Principal of the college.

#### **UNDERTAKING:**

- I have read, understood & accepted all the codes of discipline & academic standards and the contents of the admission prospectus & undertaking of the College & I shall take note of all communication made by college from time to time.
- I am aware of the responsibilities and duties as a student, I am prepared to work in any establishment where I am placed for practical
  exposure and on the job training. I shall always follow the rules and regulation set by the college and abide to the disciplinary standards of
  the organization / company / establishment where placed during training.
- I shall abide to all hygiene and safety standards while in the college premises or outdoor assignments. It shall be entirely my responsibility to
  follow the rules & regulations and maintain my own safety.
- I am aware that I cannot change the course I am enrolled in, and incase I want to change the course, I shall pay the total fees of the course
  enrolled for, and I am also aware that such transfer is possible only when the seat for the course sought is available.
- · I am aware that once I take admission for the said course, I am liable for the payment of total course fees.
- I hereby declare that, I shall always observe and abide by the rules & regulations made by the Savitribai Phule Pune University /
   R.B.Mundada College of Arts, Commerce & Science / any other competent authority of college in the context of all relevant matters.
- I am aware that fees once paid will not be refunded for any reason whatsoever.
- Disputes if any are subject to Pune Jurisdiction only.

the adhoc fees / fees prescribed by the competent authorities.

· I am aware that my admission will be confirmed only after submission of all documents as per the list.

Yours Faithfully,		
Signature of Applicant	Signature of Parent/Guardian	Date
	FOR OFFICE USE ONLY	
Mr./ Miss		is admitted in class
Div for the A.Y.20 / 20	Date	
Signature of office supering	tendent	Signature of the Principal
Fees for Academic Year 20		
Note: The fees are subject to change accord	ding to the guidelines of Savitribai Phule	Pune University & competent authorities.
	UNDERTAKING	
(Regarding acceptance of fee structure to be give	en by the Parent / Legal Guardian)	
In lieu of R.B. Mundada College of Arts, Comr	nerce & Science, considering application	n of Mr. /Miss
	son / daughter Of Mr. / Miss	
residing at _		
	for admission to	(course)
Mr. /Mrs		hereby agree to pay

I hereby further agree and undertake that, if the fees (Tuition + Development) and other charges / fees decided by the Savitribai Phule Pune university / Competent Authority are more than the adhoc fees for the current academic year, then I will pay the difference to the college on demand. I shall also pay the fees and other charges decided by Savitribai Phule Pune university / competent authority for the subsequent academic years in time.

I agree that, this undertaking is binding on me & compliance of the contents there in will be made promptly.

Student Signature	Parent / Legal Guardian's Signature	
	UNDERTAKING	
(Regarding acceptance of fee struct	ture to be given by the Parent / Legal Guardian)	
In lieu of R.B. Mundada College o	of Arts, Commerce & Science, considering application of Mr. /Miss	
	son / daughter Of Mr. / Miss	
	_residing at	
	for admission to	(course)
Mr. /Mrs		hereby agree to pay
the adhoc fees / fees prescribed by the	the competent authorities.	
(Regarding attendance of the studer	nt)	
I Mr. /Miss	son / d	daughter Of Mr. / Miss
	studying in class	branch having Roll No
examination of the semester and	ny attendance is below 75% in theory lectures and 100% in practicals, I will be detained dwill have to repeat the study in same year of study during the next year.  Sty the requirement of attendance as per the Rules & Regulations of Savitribai Phule Pur	
Signature of Parent	Signature of the Student	
FEES PAYMENT SCHEDULE:		
Total Fees	Rs	
At the time of Registration	Rs	
Pay Before	Rs	
Late Fees will be charged if the fees	are not paid as per the given schedule.	
I have received list of documents to b	be submitted & fees schedule. I am aware that, the documents are to be submitted before.	1 1
Student's Signature	Date:	

